



Speaker color pic (hi res) in jpg or PDF (please attach to the submitting email at the end)

Speaker Coordinator (if different from above)

First Name: _____ Last Name: _____

Company: _____

Company website: _____

Address: _____

City: _____ State: _____ Zip code: _____

Country: _____ Phone: (_____) _____

Email: _____

About the presentation (you may submit up to 2 proposals)

Title 1*:

Description (100 words max)*:

Title 2:

Description (100 words max):

The **MiaGreen 2015 program** will highlight the following main subjects. Please confirm under which subject you would prefer to be considered. (Mark all that apply)

Designing & Building Greener Americas

It's All About Solar

Sustainable Management & Operations

Business Opportunities

Policies, Certifications & Incentives

Trading Green in the Americas

Innovations & Technology at Hand (only for sponsors)

Other subject you may suggest: _____

A) Does your presentation provide Educational credits? Yes: No:
If yes, please specify type(s) and quantity. Specify: _____

B) Will you exhibit/sponsor MiaGreen 2015? Yes No Not Sure

To download the Exhibit / Sponsor packet [click here](#)

MiaGreen 2015 Speaking Guidelines

- Speaker presentations should be educational, based on experience, relevant to a professional audience and able to be substantiated. They should not be a sales pitch or a sales-oriented presentation.
- Speakers representing vendor companies and presenting educational sessions highlighting company and/or product achievements will be invited to bring their companies as sponsors or exhibiting sponsors to support their presentations.
- Standard sessions in BREAKOUTS will be 60 minutes in duration (unless otherwise stated) and may be arranged by MiaGreen as a solo or multiple speaker presentation, round table, panel or open forum. Standard sessions ON THE EXHIBIT HALL will be arranged to provide a 20-minute slot to each presentation. MiaGreen reserves the right to adjust the length of each session and/or slot in the best interest of the entire program.
- Speakers should provide all information and materials to properly release and promote the MiaGreen Conference program.
- Unless otherwise stated, all sessions will be held in English and this will be the official language to release all information about Speakers and their presentations.
- Audio Visual equipment provided by MiaGreen includes laptop, projector, screen, microphone, PA system and technical assistance on-site. Presentations should be in PowerPoint and submitted to MiaGreen 45 days prior to the event. Speakers should bring it in a USB flash drive (and/or in its own laptop as a backup). Speakers should be ready for testing at least 30 minutes in advance of his/her session at the designated session room.
- Speakers agree not to speak on the topic to be presented at MiaGreen at any meeting, conference, convention, seminar or other group gathering within a "blackout" area extending from a ninety (90) mile radius of the Event location for the period of 150 days before the Event and 30 days following the Event. If Speaker presents this topic at any group within this blackout period and area, MiaGreen, at its sole discretion, may cancel Speaker presentation at MiaGreen without any liabilities.
- Speakers receive two (2) complimentary Full Conference & Expo VIP Badges (a \$600 value), presentation description, photo and biography in MiaGreen website, Expo Guide and exposure in pre-show promotional campaigns. Speakers will not receive any monetary compensation or reimbursement for travel expenses of any kind.
- Once included in the official program, Speakers are committed to attend and perform at MiaGreen. Speakers who by any unforeseen event are not able to attend must notify MiaGreen immediately in writing. Replacement Speakers may be suggested but must be approved by MiaGreen. MiaGreen reserves the right to modify or cancel any session based on a change in Speaker.
- Presentations providing educational credits of any kind will receive special consideration. If presentations provide education credits and/or any kind of certification, the appointed speaker and/or his or her company representative shall assume full responsibility on all paperwork and official procedures involved, including accreditations, certifications and all on-site and after show contact with attendees. MiaGreen assumes no responsibility whatsoever.
- MiaGreen assumes full and exclusive rights to presentations given by Speakers at the conference including the right to record, film, edit, market and sell them at and after the event. Speaker warrants and represents that he/she is or will be the owner or have copyrights to any materials which he or she will be presenting at MiaGreen. Speaker represents that he/she has expressed written permission to use any audio/visual materials, images, accounts, quotations or likeness of any copyrighted images to be used in his/her presentation and/or provided to MiaGreen for distribution before, during and after the event.
- MiaGreen reserves the right to modify the event's program schedule at any time.

Should you need to contact us with any question before submitting your proposal please email it to speaker@MiaGreen.com including your contact phone number. We will get back to you shortly.

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I have read and understood the contents of the **MiaGreen 2015 Speaking Guidelines** as described here above and of the [MiaGreen 2015 Expo Terms & Conditions](#) and agree to abide by them, if I am selected to speak at the event.

Before submitting please review your application one more time and **do not forget** to attach the Speaker color pic (jpg or PDF) in hi resolution.

Date*